

Appendix B – Reed Parish Council Meeting 1st July 2020

Action Points

| Item/Subject | Action | Action By Whom | Actioned |
|--|---|----------------------------|----------|
| 4.7.20 / Approved Minutes | Approved minutes to be posted on website | Clerk / Webmaster | Yes |
| 10.7.20 / Review of Governance Documents | Reviewed and approved Governance Documents to be posted on the website | Clerk / Webmaster | Yes |
| 11.7.20 / Governance & Accounting 2019/20 | Set date for period of Public Inspection Publish documents on the website | Clerk Clerk / Webmaster | |
| 16.7.20 / Save The Cabinet | Submit comments by 24 th July to NHDC regarding recent planning applications | KL | |
| 17.7.20 / Wisbridge Reservoir | To write to Environment Agency (EA) to put pressure on them to get a response from agent how the reservoir was to be filled | KL | |
| 17.2.20 / Wisbridge Reservoir | To write to NHDC regarding excessive quantity of material imported onto the site | KL | |
| 17.7.20 / Wisbridge Reservoir | To consider involving the media to gain publicity and interest from higher level Government to resolve matters | CD | |
| 19.7.20 / S106/UU Remaining Monies for Reed (Kilns Dev.) | To set up a Working Party to decide on a further proposal to submit to HCC which meets the set criteria of expenditure to be spent within the locality of Kilns Development in Reed | KL / CD | |
| 21.7.20 / Play Area Inspection | Carry out bi-monthly inspection and report | Was not decided! | |
| 21.7.20 / Play Area | To meet to decide how to re-open Play Area safely within recommended guidelines | KL / CD | |

Outstanding Action Points from previous meetings:

| | | | |
|--|---|------------------------|--|
| Annual Meeting with Cricket Club | To arrange a meeting | PL | |
| Low level branches on trees around the Green | Arrange for PC to cut back before the Bonfire Night | CD | |
| Email Distribution List | Train Clerk and KL on admin of distribution list | Clerk / KL / Webmaster | |

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|---|---|------------------------------------|--|
| Highways – Collapsed pipe near Gladstone Villas | Keep on Agenda as separate item until resolved | Clerk | |
| Highways – Blocked Ditch | Keep on Agenda as separate item until resolved | Clerk | |
| Highways – Silted up ditches around Green | Keep on Agenda as separate item until resolved | Clerk | |
| Highways – Blocked drains | Keep on Agenda as separate item until resolved | Clerk | |
| Highways – Blocked pipe into Pitties Pond | Keep on Agenda as separate item until resolved | Clerk | |
| Play Area Disclaimer Sign | Get sign printed and installed | JK | |
| Play Area Equipment | Activity Trail – replace wobbly/rotten parts or consider total replacement project (Push Energy Fund Expenditure?) Aerial Slide – Sand for platforms and Tightening of cable | JK PL PL (with help from KL) | |
| Informative Sign / P3 Project | Progress with post and plinth for informative sign / liaise with Hazel re: P3 sign | JK / Clerk | |
| Push Energy Fund Expenditure | Purchase bulbs for planting date agreed as Sat 3 rd Oct 2020 | CD/MH | |
| Registering of Cart Wash & Pitties Pond | Register ponds with Herts & Middlesex Wildlife Trust Arrange for the EA to test the water quality in Pitties Pond | PL/Clerk PL/Clerk | |

Notes:

Standard items for each agenda:

Report from Chair, Report from County Cllr, Report from District Cllr, Reports from Parish Councillors, Review of Action Points from previous meetings, Highways Matters, Save The Cabinet, Play Area Inspection Report, Push Energy Fund Projects, Reservoir Project

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Action Points

Dates to remember!

Wednesday 2nd September – Reed Parish Council Meeting – 7.30pm either by Zoom or in person at Reed Village Hall (TBC)

Saturday 3rd October – Push Energy Fund bulb planting